



## **PUBLIC NOTICE**

### **FULL COUNCIL MEETING**

*This Meeting will be streamed live to the Minehead Town Council Facebook Page*

Date: Tuesday 25 January 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton\*

Councillors: Cllr A Berry, Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr N Hercock, Cllr E Jones, Cllr A Kingston-James (Deputy Mayor), Cllr M Kingston-James, Cllr A Lawton, Cllr R Lillis, Cllr J Malin, Cllr C Palmer\*, Cllr M Palmer, Cllr H Rose, Cllr T Venner\*

*(\* denotes Somerset West and Taunton Councillor "SWaT")*

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

**Given the ongoing controls due to COVID-19 we respectfully ask that any members of the public wishing to attend/speak at a Council meeting please contact the Clerk by 12 noon on the working day preceding the meeting giving their full contact details, otherwise they will not be allowed to enter**

Sam Rawle  
Clerk

19 January 2022

## **The Meeting will be digitally recorded**

### **PUBLIC FORUM**

*There will be a 15-minute open forum at the beginning of the meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the agenda it will not be possible for Councillors to make any decisions on that matter in the main meeting. If you would like to ask a question or speak at a meeting you will need to submit your request to the Clerk in advance of the meeting. You can request to speak at the meeting by emailing your full name, agenda item or subject and your question to the Clerk using [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk).*

## **A G E N D A**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 To receive:**  
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)  
Dispensations [Localism Act 2011](#)
- 3 To receive** reports from:
  - Somerset County Council ("SCC")
  - Somerset West and Taunton District Council ("SWaT")
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council ("MTC")
  - Advisory and Working Groups
- 4 To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)  
To receive presentation from Julian Luke, Curator of Minehead Museum
- 5 To agree** the Minutes of the Full Council Meeting held on 14 December 2021 – *Minutes to be agreed by Councillors who were in attendance*
- 6 To note** the Minutes of the Finance & Staffing Committee Meeting held on 10 January 2022
- 7 Finance Matters**
  - 7.1 To approve** Urgent Payments for January 2022
  - 7.2 To approve** Payments under £1,000 for January 2022
  - 7.3 To approve** Payments over £1,000 for January 2022
  - 7.4 To approve** Regular Payments for December 2021
  - 7.5 To approve** Payments by Procurement Card for December 2021
  - 7.6 To note** Income Report for December 2021

- 8**      **To note and comment** on Minehead Tidal Camera – To note and comment on the installation of a tidal camera by the Environment Agency near the Town outfall
- 9**      **To discuss** an email received by Minehead Town Council from a resident concerning vandalism and antisocial behaviour in the town
- 10**     **To agree** the granting of delegated powers to the Clerk until May 2022 in the event that the Council is unable to meet, for whatever reason